

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

February 12, 2020

**SCHOOL COMMITTEE IN ATTENDANCE** : Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh

**ADMINISTRATION IN ATTENDANCE**: Brooke Clenchy, Superintendent of Schools, Dr. Todd Maguire, Assistant Superintendent of Schools, Ann Marie Stoica, Director of Human Resources and Pat Marone, Business and Operations Manager

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Codianne called the meeting to order at 6:00 pm. Chairman Codianne introduced Matthew Gleason, a 4<sup>th</sup> grader at the Mary Rowlandson ES whom is attending tonight to lead the Committee in the Pledge of Allegiance.

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Codianne advised she received an email from Tim Norris, the investigator for the NRHS investigation, Chairman Codianne read the letter, which will be included in the meeting materials tonight, once the report is compiled he will report out at a future School Committee meeting. Chairman Codianne advised the Policy Subcommittee will be reviewing the Protocols that are attached to policies. The next Tri-Town is March 4<sup>th</sup> in Lancaster. Dorothy Presser will be conducting a Superintendent's Evaluation Workshop on March 25<sup>th</sup> at 5:00 pm prior to the School Committee Meeting. Chairman Codianne asked the subcommittees to report out on their goals at the next meeting.

**STUDENT REPORT**

Isabelle Sonia, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at [https://www.nrsd.net/Departments/superintendent\\_s\\_reports](https://www.nrsd.net/Departments/superintendent_s_reports)

**NEW BUSINESS**

**NRHS Music Trip Approval Request and NRHS DECA Trip Approval Request**

Superintendent Clenchy reviewed the trip request forms. The committee discussed the cost to students of the trips. Superintendent Clenchy will get clarification and report at the next meeting.

**MOTION**

Elaine Sanfilippo moved to approve the NRHS Music trip to Boston, MA on March 5-7, 2020 for 3 students and 2 chaperones; seconded by Joseph Gleason **IN FAVOR**: Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

## MOTION

Elaine Sanfilippo moved to approve the NRHS DECA trip to Boston, MA on February 27-29, 2020 for 124 students and 12 chaperones; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### Vaping Update

Lesa Gulbicki, District Nurse Lead, and Sarah DelConte Cosentine, NRHS Nurse advised of the findings in the Emerson Youth Survey on vaping and a powerpoint presentation on the NRHS Vaping Diversion Pilot Program, advising this program is for students caught vaping nicotine products.

### 20-21 and 21-22 School Year Calendars

Ms. Ann Marie Stoica, Director of Human Resources, advised of the composition of the Superintendent's Calendar Advisory Committee, reviewed the survey parent/staff survey results and the 20-21 and the 21-22 proposed school year calendars. Chairman Codianne requested a review of the religious holiday district protocols.

## MOTION

Elaine Sanfilippo moved to approve the 2020-2021 school year calendar as presented: seconded by Joseph Gleason **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

## MOTION

Elaine Sanfilippo moved to approve the 2021-2022 school year calendar as presented: seconded by Joseph Gleason **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### Assistant Superintendent's Contract Extension

Superintendent Clenchy advised she is requesting the School Committee vote to approve a one year extension of Dr. Maguire's contract and read a statement reviewing the work Dr. Maguire is currently involved in and has accomplished in his time with the district. Mr. Rubinstein reminded the committee that compensation determination is not the purview of the School Committee, the School Committee is only involved in contract negotiations.

## MOTION

Elaine Sanfilippo moved to extend the current contract (2018-2021) of the Assistant Superintendent by one year (2018-2022); seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

## OLD BUSINESS

### MSBA(Mass. School Building Authority) Update

Superintendent Clenchy introduced Dr. Jake Foster. Dr. Foster provided his bio. on his work with the MSBA and provided a powerpoint presentation reviewing the MSBA Core Program process and the work of the focus on educational programming.

**Feasibility Study Data**

Pat Marone provided a powerpoint presentation on the process of a feasibility study reviewing how the study will be paid for, the process of the borrowing, and what area districts have done for budget planning. Ms. Marone advised not to request an exact amount on the town warrants but wordage of “an amount not to exceed”. The committee discussed borrowing and town meeting timelines and communication.

Superintendent Clenchy advised she is requesting the school committee to vote to establish an ad hoc subcommittee for the communication of the MSBA project. Ms. Vivirito and Ms. Sanfilippo volunteered to sit on the committee.

**MOTION**

Kathy Codianne moved to establish an ad hoc communications subcommittee that will work with the district staff to support communication to the Nashoba communities relative to a feasibility study for a NRHS building project; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Grant Information**

Tabled to next meeting.

**Potential 3<sup>rd</sup> Bolton SC Member Presentation**

Dr. McCarthy provided a review of the process for determining School Committee membership. Dr. McCarthy provided a powerpoint presentation of this process. Dr. McCarthy reviewed the spreadsheet from DESE for determining SC membership based on the certified census data from the member towns.

**MOTION**

Dr. Mary McCarthy moved In accordance with The Nashoba Regional School District Agreement (Section 1.(C) that “The population of the participating towns shall be determined every five (5) years in accordance with the town’s annual census as certified by the respective town clerks, and since the Nashoba Regional District School Committee has on 2/12/20 reviewed the town annual census populations of Bolton, Lancaster and Stow as certified by the respective town clerks with the result that change is warranted in the number of members to be elected to the Regional District School Committee, I move that we vote to add one additional member to Bolton, Lancaster and Stow so that Bolton has three members, Lancaster has four members and Stow has four members for a total of 11 members elected to the Regional District School Committee and according to the Regional District School Committee Agreement, “such change shall be effective at the annual town election following the certification of the census (Section1.(D).seconded by Stephen Rubinstein **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Leah Vivirito, and Mike Horesh **OPPOSED:** Joseph Gleason **VOTED AND PASSED. (6-1-0)**

**FY21 Budget Update**

Superintendent Clenchy provided a powerpoint presentation of where the budget is at as of today advising she has already made deep cuts in the budget and reviewed the departments where cuts were made, the budget drivers, where the towns advised they need the assessments to be, the reductions still need to be made equal \$844,699 to reach the towns requests. The committee discussed the use of E&D and the effects on programs and staff if deeper cuts are made.

## **SUBCOMMITTEE REPORTS**

### **Budget and Warrant Subcommittee**

No Report

### **Personnel Subcommittee**

No Report

### **Policy Subcommittee**

No Report

## **CORRESPONDENCE**

No correspondences were brought forward.

## **CONSENT AGENDA**

Topics on consent agenda included:

Warrants of February 14, 2020

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
4017	02/14/20	VENDOR FY20	\$ 299,002.66
4018	02/14/20	AP ACH FY20	\$ 140,108.54
4019	02/14/20	BENEFIT FY20	\$ 14,960.14
4020	02/14/20	PAYROLL FY20	\$1,428,107.45

Budget Workshop Minutes of January 25, 2020  
Meeting Minutes of January 29, 2020

## **MOTION**

Stephen Rubinstein moved to approve the February 12, 2020 consent agenda including the budget workshop minutes of January 25, 2020, meeting minutes of January 29, 2020 and the warrants of February 14, 2020; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

## **ITEMS TO BE CONSIDERED FOR NEXT/FUTURE AGENDAS**

MSBA Communication Adhoc Subcommittee  
Grant Update  
DESE Budget Process  
Subcommittee Goals Update

## **ADJOURN**

## **MOTION**

Dr. Mary McCarthy moved to adjourn at 9:59 pm; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Reference Documents and Presentations**

Agenda

SC Planning Calendar

NRHS Investigation Update Letter from Attorney Norris

NRHS Student Representative Report

Superintendent's Report

NRHS Music Trip Approval Request

NRHS DECA Trip Approval Request

Vaping Presentation

20-21 / 21-22 SY Calendars

NRHS MSBA Timeline Overview

NRHS Feasibility Study Data

NRSC Membership Review Presentation

FY21 Budget Update

Draft Budget Workshop Minutes of January 25, 2020

Draft Meeting Minutes of January 29, 2020

Approved by NRSC 2/26/20